



**CITY COUNCIL MINUTES**  
Richfield, Minnesota  
**Special City Council Worksession**  
**August 11, 2015**

**CALL TO ORDER**

The meeting was called to order by Mayor Goettel at 5:45 p.m. in the Bartholomew Room.

*Council Members Present:* Debbie Goettel, Mayor; Pat Elliott; Edwina Garcia; Tom Fitzhenry; and Michael Howard

*Staff Present:* Steven L. Devich, City Manager; Kristin Asher, Acting Public Works Director; Jim Topitzhofer, Recreation Services Director; Robert Hintgen, Utilities Superintendent; and Cheryl Krumholz, Executive Coordinator.

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| <b>Item #1</b> | <b>DISCUSSION REGARDING THE 66<sup>TH</sup> STREET STORM SEWER (COUNCIL MEMO NO. 75)</b> |
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Acting Public Works Director Asher outlined the drainage issues to be addressed along the 66<sup>th</sup> Street Corridor during the future construction, specifically west of I-35W to Penn Avenue impacting Monroe Park and Stevens Avenue low point. Ms. Asher reviewed the background, design options, and financing.

Recreation Services Director Topitzhofer stated there would be neighborhood engagement.

The City Council consensus was to proceed with the options presented by staff.

**ADJOURNMENT**

The meeting was adjourned by unanimous consent at 6:15 p.m.

Date Approved: September 8, 2015

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Debbie Goettel  
Mayor

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Cheryl Krumholz  
Executive Coordinator

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Steven L. Devich  
City Manager

# CITY COUNCIL MINUTES

Richfield, Minnesota



## Special Concurrent City Council, Housing and Redevelopment Authority and Planning Commission Worksession

August 11, 2015

### CALL TO ORDER

The concurrent worksession was called to order by Mayor Goettel at 6:15 p.m. in the Bartholomew Room.

*Council Members Present:* Debbie Goettel, Mayor; Edwina Garcia; Pat Elliott; Michael Howard; and Tom Fitzhenry.

*HRA Members Present:* Mary Supple, Chair; David Gepner; Pat Elliott; and Debbie Goettel.

*HRA Member Absent:* Doris Rubenstein.

*Planning Commission Members Present:* Rick Jabs, Chair; Sean Hayford Oleary; Erin Vrieze Daniels; Susan Rosenberg; Daniel Kitzberger; and Gordon Vizecky.

*Planning Commission Member Absent:* Charles Standfuss.

*Staff Present:* Steven L. Devich, City Manager/Executive Director; Karen Barton, Acting Community Development Director; Melissa Poehlman, City Planner; and Cheryl Krumholz, Executive Coordinator.

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| <b>Item #1</b> | <b>PRESENTATION AND DISCUSSION REGARDING PRELIMINARY PROPOSALS FOR SENIOR HOUSING DEVELOPMENT (COUNCIL MEMO NO. 74/HRA MEMO NO. 28)</b> |
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Mark Nelson, United Properties, presented the preliminary site plan options for a multi-family senior housing project on the St. Richard's Catholic Church property, 7540 Penn Avenue.

There was discussion regarding the location of the project on the property to minimize the impacts on single family homes to the west and the need for senior housing.

City Planner Poehlman explained rezoning will be necessary to allow multi-family use on this site.

The consensus was to move forward with the proposed project.

Della Kolpin, Mesaba Capital, presented the preliminary site plans for a multi-family senior housing project on the former City public works site, 7644 Pillsbury Avenue/211 West 76<sup>th</sup> Street.

There was discussion regarding the use of the site for senior housing and addressing neighborhood concerns.

City Planner Poehlman discussed the Comprehensive Plan and rezoning

Ms. Kolpin stated this is a TIF District and they will be working with staff on financing.

The consensus was to move forward with the proposed project.

The concurrent worksession was adjourned by unanimous consent at 6:57 p.m.

Date Approved: September 8, 2015.

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Debbie Goettel  
Mayor

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Cheryl Krumholz  
Executive Coordinator

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Steven L. Devich  
City Manager



# CITY COUNCIL MEETING MINUTES

## Richfield, Minnesota

### Regular Meeting

**August 11, 2015**

#### CALL TO ORDER

The meeting was called to order by Mayor Goettel at 7:00 p.m. in the Council Chambers.

*Council Members Present:*

Debbie Goettel, Mayor; Pat Elliott; Edwina Garcia; Tom Fitzhenry; and Michael Howard

*Staff Present:*

Steven L. Devich, City Manager; Mike Koob, Acting Public Safety Director; Kristin Asher, Acting Public Works Director; Chris Regis, Finance Manager; Mary Tietjen, City Attorney; and Cheryl Krumholz, Executive Coordinator.

#### OPEN FORUM

Mary Barnes, 7544 Bryant Avenue, expressed her dissatisfaction with unresolved issues related to the work on 76<sup>th</sup> Street and questioned the use of the same construction company to work on 66<sup>th</sup> Street.

#### PLEDGE OF ALLEGIANCE

Mayor Goettel led the audience in the Pledge of Allegiance.

#### APPROVAL OF MINUTES

M/Elliott; S/Howard to approve the minutes of the (1) Special Concurrent City Council and Planning Commission Worksession of July 27, 2015; (2) Special City Council Worksession of July 28, 2015; and (3) Regular City Council Meeting of July 28, 2015.

Motion carried 5-0.

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| Item #1 | <b>PRESENTATION OF THE 2015 RICHFIELD IN BLOOM AWARDS (COUNCIL MEMO NO. 75)</b> |
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Acting Community Development Director Barton presented the awards to:

- Sandra Schmidt & Sheila Fitzgerald, 7413 Sheridan Avenue
- Nancy Buck, 6748 Grand Avenue
- Becky Rossum, 336 Apple Lane

Joe and Pam Krzyzaniak were presented the Richfield in Bloom Lifetime Achievement Award recognizing their continuing efforts towards making Richfield beautiful.

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| <b>Item #2</b> | <b>PRESENTATION OF THE GOVERNMENT FINANCE OFFICERS ASSOCIATION DISTINGUISHED BUDGET AWARD TO CITY OF RICHFIELD FINANCE MANAGER CHRIS REGIS (COUNCIL MEMO NO. 72)</b> |
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Council Member Howard presented the award to Finance Manager Chris Regis.

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| <b>Item #3</b> | <b>COUNCIL DISCUSSION</b> <ul style="list-style-type: none"><li>• Hats Off to Hometown Hits</li></ul> |
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Council Member Elliott announced the opening of the newly renovated Fireside Pizza.

The City Council discussed the success of Night to Unite.

Council Member Garcia announced the following community events:

- Augsburg Park concert, August 13, 7 p.m.
- Concert at Bartholomew House, August 19, 7 p.m.
- St. Peter's Pig Roast; August 15

Council Member Fitzhenry discussed the success of the Urban Wildland Half Marathon and the presentation of the Certificate of Appreciation for the Richfield Beyond the Yellow Ribbon Committee.

Council Member Fitzhenry provided a Noise Oversight Committee update. He also requested the City Council authorize his signing a letter to the airlines notifying them to honor the 10:30 p.m. to 6:00 a.m. no-fly time.

The City Council authorized Council Member Fitzhenry to sign the letter on behalf of Richfield and thanked him for his continued monitoring of airport issues.

Mayor Goettel acknowledged the efforts of staff on addressing storm water issues with the 66<sup>th</sup> Street reconstruction. She also stated that at the earlier worksession, two senior housing preliminary proposals were presented.

Mayor Goettel announced the October 8 Richfield Foundation Autumn Wine and Cheese Gathering at Woodlake Centre.

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| <b>Item #4</b> | <b>COUNCIL APPROVAL OF AGENDA</b> |
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M/Garcia, S/Fitzhenry to approve the agenda.

Motion carried 5-0.

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| <b>Item #5</b> | <b>CONSENT CALENDAR</b> |
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- A. Consideration of the approval of the second amendment to the site lease agreement at 6700 Portland Avenue between the City of Richfield and Sprint Spectrum Realty Company, LP (successor in interest to Sprint Spectrum LP) to a modification in cellular telephone antenna facilities S.R. No. 114
- B. Consideration of the approval of the first amendment to the site lease agreement at 6355 Penn Avenue between the City of Richfield and T-Mobile Central, LLC to a modification in cellular telephone antenna facilities S.R. No. 115
- C. Consideration of the approval of an annual request for a temporary on-sale intoxicating liquor license for the Church of St. Peter located at 6730 Nicollet Avenue South for their Pig Roast event to be held on August 15, 2015 S.R. No. 116
- D. Consideration of the approval of a resolution releasing tax-forfeited land located at 6304 Washburn Avenue for sale to the public S.R. No. 117
- E. Consideration of the approval of a first reading of an ordinance amending the City's Zoning Code. The proposed ordinance would clarify regulations related to accessory dwelling units S.R. No. 118
- F. Consideration of the approval of a resolution authorizing an interim use permit to allow Richfield Bloomington Honda to use City—owned property at 7700 Pillsbury Avenue for employee parking S.R. No. 119

#### RESOLUTION NO. 11098

#### RESOLUTION AUTHORIZING TAX FORFEITED LAND RELEASED FOR SALE TO THE PUBLIC

This resolution appears as Resolution No. 11098.

- G. Consideration of the approval of a request for a temporary parking lease agreement for Richfield Bloomington Honda to use City-owned property at 7700 Pillsbury Avenue for employee parking S.R. No. 120

#### RESOLUTION NO. 11099

#### RESOLUTION APPROVING AN INTERIM USE PERMIT TO ALLOW A STANDALONE PARKING FACILITY BY RICHFIELD BLOOMINGTON HONDA AT 7700 PILLSBURY AVENUE

This resolution appears as Resolution No. 11099.

M/Goettel, S/Elliott to approve the Consent Calendar.

Motion carried 5-0.

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| <b>Item #6</b> | <b>CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR</b> |
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None.

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| <b>Item #7</b> | <b>PUBLIC HEARING REGARDING THE APPROVAL OF NEW ON-SALE WINE AND 3.2 PERCENT MALT LIQUOR LICENSES FOR MY BURGER OPERATIONS, LLC D/B/A MY BURGER LOCATED AT 6555 LYNDALE AVENUE SOUTH S.R. NO. 121</b> |
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Council Member Garcia presented Staff Report No. 121.

John Abdo, My Burger President/On Premise Manager, was present for questions.

M/Elliott, S/Fitzhenry to close the public hearing.

Motion carried 5-0.

M/Garcia, S/Goettel to approve the new on-sale wine and 3.2 percent malt liquor licenses for My Burger Operations, d/b/a My Burger located at 6555 Lyndale Avenue South.

Motion carried 5-0.

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| <b>Item #8</b> | <b>CONSIDERATION OF THE SECOND READING OF AN ORDINANCE CHANGING SUNDAY HOURS OF ALCOHOL SERVICE FROM 10 A.M. TO 8 A.M. S.R. NO. 122</b> |
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Council Member Elliott presented Staff Report No. 122.

M/Elliott, S/Fitzhenry that this constitutes the second reading of Bill No. 2015-8, amending Section 1202 of the Richfield City Code by changing Sunday hours of alcohol service from 10 a.m. to 8 a.m., that it be published in the official newspaper, and that it be made part of these minutes.

Council Member Elliott stated that this ordinance is not approving earlier alcohol consumption on Sunday but rather recognizing progress and moving forward with the larger metropolitan area.

Motion carried 5-0.

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| <b>Item #9</b> | <b>CONSIDERATION OF A PROPOSAL FOR WSB AND ASSOCIATES, INC. TO PROVIDE PRELIMINARY AND FINAL DESIGN SERVICES AND ENVIRONMENTAL DOCUMENTATION FOR THE 77<sup>TH</sup> STREET EAST EXTENSION AND TRUNK HIGHWAY 77 CROSSING PROJECT FOR AN AMOUNT OF \$2,146,841.92 S.R. NO. 123</b> |
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Council Member Fitzhenry presented Staff Report No. 123.

Acting Public Works Director Asher stated a letter was received today from MnDOT authorizing the advance of the status of the project and approval of Local Road Improvement Program grant funds capped at \$2,146,842.00 to help pay for city costs associated with the 77<sup>th</sup> Street Underpass project.

City Manager Devich explained his conversation with MnDOT regarding cost overrun concerns.

M/Fitzhenry, S/Goettel to approve the proposal for WSB and Associates, Inc. to provide preliminary and final design services and environmental documentation for the 77<sup>th</sup> Street east extension and Trunk Highway 77 crossing project for an amount of \$2,146,841.92.

Motion carried 5-0.

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| <b>Item #10</b> | <b>CITY MANAGER'S REPORT</b> |
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None.

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| <b>Item #11</b> | <b>CLAIMS AND PAYROLLS</b> |
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M/Fitzhenry, S/Elliott that the following claims and payrolls be approved:

| <b>U.S. Bank</b>              |    | <b>08/11/15</b>   |
|-------------------------------|----|-------------------|
| A/P Checks: 242748-243147     | \$ | 1,210,342.84      |
| Payroll: 112051-112429, 42435 | \$ | <u>639,082.96</u> |
| TOTAL                         | \$ | 1,849,425.80      |

Motion carried 5-0.

**OPEN FORUM**

None.

**ADJOURNMENT**

The City Council Meeting was adjourned by unanimous consent at 7:51 p.m.

Date Approved: September 8, 2015

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Debbie Goettel  
Mayor

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Cheryl Krumholz  
Executive Coordinator

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Steven L. Devich  
City Manager